

## Minutes

### Volunteers' Committee Meeting

Tuesday 20 April

8.30pm

Iveagh Court Community Room

Attendance	
Present	Apologies
Roger Jones (Chair of Meeting)	Karen Walker
Rina Begum	Rokeya Khanom
Norman McMaster	Tim Limbrick
Andrew Coombes	

The purpose of the meeting was to formally agree on the Association's bank account.

1) The meeting agreed that the Treasurer and the Correspondence Secretary would be the initial signatories to the bank account.

2) The meeting adopted the following resolution:

(i) That a bank account or accounts be opened with HSBC Bank plc (the 'Bank') and the Bank is authorised to:

a) pay all cheques and other instructions for payment or accept instructions to stop such payments signed on behalf of the by: the 'Signatory' whether any account of the Association is in debit or credit;

b) deliver any item held on behalf of the Association by the Bank in safe keeping against the written receipt of the 'Signatory'; and

c) accept the 'Signatory' as fully empowered to act on behalf of the Association in any other transaction with the Bank (including closing the account(s)); and

(ii) That any debt incurred to the Bank under this mandate shall, in the absence of written agreement by the Bank to the contrary, be repayable on demand.

(iii) That the Secretary from time to time is authorised to supply the Bank as and when necessary with lists of persons who are authorised to sign, give receipts and act on behalf of the Association, and that the Bank may rely upon such lists.

(iv) That these resolutions remain in force until cancelled by notice in writing to the Bank, signed by the Chair Person or Secretary from time to time acting or claiming to act on behalf of the Association, and the Bank shall be entitled to act on such notice whether the resolutions have been validly cancelled or not.'

(v) That the Association accepts the account(s) and banking relationship with the Bank will be governed by and subject to the Business Banking Terms and Conditions (a copy of which has been provided) as amended from time to time together with any terms and conditions in respect of specific products and services requested by the Association from time to time.