

Aldgate Estate Residents' Association  
Estate Issues Meeting Tuesday 12<sup>th</sup> January 2010  
Minutes \ Action Points

Present:

<b>Residents</b>	<b>CoL</b>
Roger Jones (Chair)	Ruth Calderwood
Tim Limbrick (Minutes)	
Mary Hayes	
Rita Haywood	<b>Guinness Trust</b>
Karen Walker	Koddus Miah
Mrs Celine Lutz	
A. Ezobi	<b>City police</b>
John Harding	PC Dan Valler
Yolanda Hare	
Sunniva Murray	
Norman McMaster	
Andrew Coombes	
Veronica Collins	
	<b>Councilman</b>
Delis Regis	

Chair opened meeting.

**(1) Guest Speaker:** Ruth Calderwood from CoL Environmental Services.  
Gave a talk on Pollution

**(2) Apologies** received from Henry Jones CC.

**(3) Previous Minutes** for 3<sup>rd</sup> November 09 accepted as true and accurate.

**(4) Calls for Any other Business**

**Action point:** Guinness Trust & Residents are informed that 'due notice' is needed for any business that involves policy change. Smaller issues can be added to agenda at beginning of meeting at the Chair's discretion.

**(5) Request for independent inspection of untidy Gardens** (Karen Walker).  
Koddus informed the meeting that he has been working with Nahida Cook on a detailed draft residents' responsibility that can be distributed as a leaflet to remind residents of their tenancy conditions in reference to keeping gardens clean and tidy.

Koddus has recently inspected the gardens again and can confirm that some resident have made efforts to clean and tidy their gardens, also identifying a few more who we need to be written to. He also intends to be knocking on doors and speaking to residents face to face.

He stated that residents who have ignored past letters and are in breach of their tenancy conditions and that they could will be served with a notice of seeking possession.

It was suggested that a more productive preliminary action would be for the Trust to assist residents who have problems with maintaining their gardens and that that some residents may want to create allotments out of unused gardens.

**Action Point:** Koddus to liaise with "Garden Champions": Karen and Norman on clarifying policy for this estate, which will be presented to a future Association Meeting.

**(6) Caretaker not following schedule, or filling in task record** (Celine Lutz)

A number of residents are of the opinion that not all staff are cleaning and signing the rota sheet on an ordered basis. Cleaning of residual urine on stairwells remains a problem.

**Action points:**

Koddus to ensure that cleaning schedules are displayed and will monitor their completion.

Koddus to produce outline of caretakers' complete cleaning duties, tasks and schedules

Koddus to create a draft monitoring form, which residents can use to leave regular formal feedback on the quality of cleaning.

**(7) Formal Announcement of the first Inaugural General Meeting (IGM) of the (new) Aldgate Estate Residents' Association:**

Roger Jones and Andrew Coombes gave short talks outlining new constitution and how residents can get involved.

IGM to be held at 6.30pm 23<sup>rd</sup> March Portsoken Community Centre.

A Question and Answer session/meeting to be held approx fortnight before

IGM to be short but also a social event to promote and celebrate the new organisation and encourage wider participation from the estate.

**Action points:** Meeting to be arranged to discuss organisation of IGM. Requests for volunteers to help organise the meeting \ celebration.

**(8) Matters arising from last minutes**

- i. Pest Control – Crystal Kill have agreed that they are willing to visit residents as early as 7.30am on the schedule days, however this is not convenient for working residents and would like the visits to be for 7.30pm. Koddus to get back on this.
- ii. Security Door – The Tender will be going out end of the week and should receive them back in the next 3/4 weeks.
- iii. Decent Homes – Residents want clarification on timescale. The show flat for the kitchen and bathroom will be completed and open for viewing first week of February 2010. A project manager has been appointed.

- iv. CCTV – City Police have looked at all the quotations and advised us that all 3 systems seem fine to them. However they have recommended 3 more companies that they use who may be cheaper and value for money.
- v. Andrew explained that we haven't yet had adequate answers to improvements in consultation on the service charge.

**(9) Any other Business**

Delis informed pensioners that the new Freedom Pass is now available.

**(10) Next meeting IGM 6.30pm 23<sup>rd</sup> March Portsoken Community Centre.**