



Job description

Job title: Sustainability Adviser (City of London) (2 positions)

Reports to: Consultant

Salary: £8.50 an hour

Date of writing: 1 June 2010

1. Purpose of the job

In June 2010, Waste Watch will embark on an exciting project which aims to help residents of the Mansell Street Estate in the City of London to adopt more sustainable lifestyles that will bring environmental, social and economic benefits to the community. We are looking for 2 Sustainability Advisers to join our Community Engagement team for 13 weeks to help deliver the project.

Sustainability Advisers will carry out doorstepping to encourage residents to participate in the project. This will be followed by a sustainability audit of residents' homes and lifestyles covering issues like energy, waste and food leading to the production of personalised action plans. Sustainability Advisers will also assist in the running of community workshops and events to support the project.

Full training will be provided at the start of the employment and the campaign will run for 13 weeks. Sustainability Advisers will be invited to join the Waste Watch Temporary Staff Skills Development Programme as part of our investment in staff.

2. Major challenges of the job

- To deliver targets set by the objectives of the campaign.
- To manage the daily logistics of the campaign in the role of Sustainability Adviser.

3. Knowledge, skills and experience required

- Hard working and self-motivated

- Excellent interpersonal and communication skills
- Experience of delivering sustainability projects in the community
- Ability to work well in a team
- Ability to work unsupervised
- Meticulous approach to data collection
- Good report writing skills
- Professional attitude when dealing with the public
- Highly self-disciplined and a good time-keeper
- Ability to work flexible hours including early evenings and Saturdays
- Must be able to work in the UK with immediate effect
- Confident communicators with a very good command of English
- Ability to communicate in Bengali/Sylheti (desirable)

Supplementary information

Hours: 14 to 28 hours per week (depending on staff), Monday – Saturday, between the hours of 11am and 7pm.

Start date: Week commencing Monday 28 June

Base: Waste Watch office and Mansell Street Estate, Aldgate

Duration: 13 weeks

Please note a CRB check will be required for this role.

For further information about these positions and an application form please contact Anna Scott on 020 7549 0323 or email anna.scott@wastewatch.org.uk

The deadline for receipt of applications is 10am on Monday 28 June. Interviews will take place on Tuesday 29 June. Please note that only successful candidates will be contacted.

No CVs and no agencies.