

Aldgate Estate Residents' Association

Nomination Form for Volunteer's Committee

Anyone over 16 who lives on the estate can stand for the Volunteer's Committee. Only one person per household can put themselves forward.

In the section below please put your name, signature, date and address. You will also need to get 2 other people from the estate to support you, and also give a signature, date and address.

	Name (Print)	Signature & Date	Block & Flat number (IC or GC)
Person Standing			
First Supporter			
Second Supporter			

Please indicate which of the following areas you are interested in. Most areas can be shared with other volunteers; however there are 2 "official" posts which have one named person, and which have a formal election. Some posts have a job description which outlines the duties.

Put a tick next to any area you are interested in, or if there is something you can contribute that is not listed you can add it at the end.

NB: Anyone who wants to be on the committee must show an interest in at least one of the areas below.

Role	Tick to show if interested	Has Job description
Catering (Organise Tea , Coffee & snacks)		No
Room management (pick up keys, open up meeting room)		Yes
Leaflet Distribution		No
Social Secretary (organise coach trips, social evenings)		No
Email \ Website organiser		No
Minutes Secretary (Take minutes, arrange for printing)		Yes
Agenda Secretary (Put together Agenda, arrange for printing)		Yes
Translation		No
Chair meetings on occasion		Yes
Poster & Leaflet Design		No
Things not listed above (please describe)		
The posts below require a named person who will be elected by the other Volunteers		
Treasurer		Yes
Correspondence secretary		Yes

Please return this form on or before 22nd March 2010 to Delis Regis CC, 83 Guinness Court